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NEXRAIL

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Paralegal

NEXRAIL is a Luxemburg-based full-service locomotive leasing company founded in 2021. The idea for NEXRAIL was developed by industrial professionals that form the executive management team. The company is supported by Infravia Capital Partners. InfraVia is a leading independent private equity firm, specialized in infrastructure and technology investments. Since 2008, InfraVia has raised over EUR 10 billion of capital and invested in 35+ companies across 13 European countries.

NEXRAIL's mission is to transition the European locomotive market to a fossil-free future by developing innovative, sustainable locomotive solutions, such as battery and dual-mode traction. The company was launched with the acquisition of a sizable portfolio of leased locomotives from a tier-1 manufacturer. The acquisition was accompanied by a landmark new-build order for innovative, first-of-its-kind, hybrid locomotives. NEXRAIL is scaling up and has an outstanding order book of ca 80 locomotives, which means that the fleet will grow to 130+ locomotives in the next 18 months.

NEXRAIL is expanding and looking for paralegal support.

Job Description

As paralegal, your main responsibility is to ensure the proper functioning of our corporate duties, which includes timely and accurate execution of the corporate governance, board secretariat and legal filings. Secondly, you'll assist in reviewing the drafting, negotiation and post-signing management of corporate contracts, such as NDAs, sale-and-purchase-agreements and lease agreements. Lastly, you will support the finance team manage the documentation related to debt and equity financing. You coordinate relevant legal advice from professional law firms. The paralegal will be part of the Finance team and report to the CFO.

Nexrail's main country of incorporation is Luxemburg. Therefore, besides English, the professional command of the French language is imperative. Professional command of the Dutch and German language is a strong benefit. Other European languages can be useful as well.

Key tasks

Draft, negotiate execute, file and store documentation in the following areas:

- Corporate Organization
 - o Board secretariat, drafting and filing agenda, meeting minutes
 - o Corporate governance policies and documentation
 - o Legal entity administration
 - o Ensure comprehensive KYC information package for relevant stakeholders
- Corporate contracts
 - o NDAs
 - o Sale-and-purchase agreements
 - o Lease agreements
- Debt and equity financing
 - o Drafting and execution of facility increase and drawdown documentation
 - o Waiver letter management

Qualifications

- Relevant educational qualification
- Professional command of English and French. Other European languages a plus (particularly Dutch, German and Italian)
- 3+ years working experience in a (relevant) business environment
- Hands-on, self-starting mentality and a dedication to organization and process

Starting date is as soon as convenient. The position is based in either our office in Luxemburg (preference) or Rotterdam, hybrid working is possible.

The position is parttime and hours during the week are flexible.

Contacts

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